

**Ontario Eventing Association Board of Directors Meeting**  
**Aug 8, 2022**  
**Final Minutes (revised Sept 12 2022)**

**Present:** Justin Ridgewell, Charlotte Hodgson, Linda Plank, Nikki Maclellan, Doug Topalovic, Cheryl Denault, Veronica Low, Sarah Richardson, Caroline Abrahams

**Regrets:** Ann Neal, Terri Hough Gilmour, Kendal Lehari, Selena O’Hanlon, Kelly Gravelle

**Call to Order:** 7:08 p.m.

**1. Meeting Opening**

*Nikki moved, Sarah seconded and it was carried to approve the agenda.*

*Nikki moved, Sarah seconded and it was carried to approve minutes from June 13 and July 11 meetings.*

**2. Matters for Discussion**

a) Email Issues – Doug noted that our challenge with email relates to the rerouting of our Office 365 account to RedBay servers which sometimes means our emails are blacklisted (e.g. don’t get sent) to recipients. The proposal is to reroute our emails through Microsoft servers. We will need to ensure historical emails get downloaded to computers or cloud based storage so we have a record of them once we cease service with RedBay. We will have access to RedBay emails until Sept 30<sup>th</sup>. Doug agreed to do additional research to confirm next steps for the migration before we make the switch.

b) Organizer Issues

Nikki raised the concern from other organizers regarding the OEA decision to support the intermediate division at the recent Glen Oro event. It was discussed that we should better communicate all of the financial assistance provided in the past by the OEA to organizers who have experienced exceptional challenges in holding their events.

Action

It was agreed that we would review the motions database to assemble an inventory of past OEA actions to provide financial assistance to organizers for exceptional circumstances.

c) Membership Fees for 2023

It was determined after discussion that we would hold membership fees for 2023 at the same level as previous years.

*Caroline moved, seconded by Veronica and carried that OEA membership fees for all categories for 2023 would remain at 2022 levels. This would be: Youth Competitive - \$25, Adult Competitive - \$53, Associate - \$30, Corporate - \$100 and Family - \$126.*

*Day memberships will continue at \$15 and all other membership policies remain the same.*

d) EC/PHTA Discussions

It was noted that a recent email from Meg Krueger was shared noting that a Round Table was to be scheduled for September/October and an annual document outlining the relationship between EC and PHTAs was still in development.

e) Banquet Planning

No Update

f) Pinnies

It was identified that an additional 20 are required.

Action

*Cheryl will put in an order to Marie and copy Ann.*

g) Update on Tryon

It was reported that we may be challenged in fielding a 1-star or 2-star team. The snack stands are not generating a lot of profit and fundraising continues to be a challenge. The schooling event offered by Jessica Phoenix was discussed. Since it is not being run as an OEA event, it was agreed that Jessica could run the event and donate funds to the U25 fundraising efforts.

Action

*It was agreed that we should review OEA policy on schooling events to clarify that they should only take place at EC sanctioned venues.*

**3. Treasurers Report**

No report

**4. Committee Reports**

**a. Governance & Policy**

No report.

**b. Communications**

No report

**c. Sport Development**

*Young Rider/U25:*

It was noted that the Committee is planning a combined test clinic for all riders declared for Tryon later in August.

Action

- Nikki to send details to Cheryl in order that the event can be set up in CompeteEasy. Alternatively – it could also be set up in Google Forms as it's a free event.
- Caroline to update U25 Leaderboards to calculate prizing for July disbursements.

*Adult Riders:*

No report.

*Coaching:*

No Report. Trying to run a First Aid Clinic at Raynham.

*Schooling Days:*

Had to unfortunately cancel the Sprucehaven event due to lack of entries. Sarah committed to preparing a review of her experience with schooling days to consider changes/improvements for next season. She welcomes ideas from the Committee. The challenge of running U25 clinics in conjunction with schooling days was identified and particularly because they are usually already in a program with a coach. It was noted that contact has been made with some established coaches in the U.S. to see if they would be willing to run clinics.

**d. Competitions**

*Organizers:*

Sarah and Nikki need to schedule a meeting. Organizers pick their dates for the following season in August. The plan is to aim for early to mid-September, after the Stevens Creek event. It was also noted that we need to follow up on the distribution of frangibles to organizers.

*Officials/Safety/Rules:*

No report

**5. Other Matters**

None

**6. Next meeting**

The next meeting will be Monday, Sept. 12

Meeting adjourned at 8:21 p.m.