

**Ontario Eventing Association Board of Directors Meeting**  
**November 9<sup>th</sup>, 2020**  
**Final Minutes**

**Present:** Ann Neal, Roseanne Corbett, Kendal Lehari, Alexis Minz, Terri Hough-Gilmour, Veronica Low, Cheryl Denault, Kelly Gravelle, Caroline Abrahams, Kathleen Wilson, Char Hodgson, Peta Christen, Pat Frewen-Lord

**Regrets:** Laura McGuire

**Call to Order:** 7:05 p.m.

**1. Meeting Opening**

*Veronica moved and Peta seconded and carried approval of agenda.*

*Roseanne moved and Veronica seconded and carried approval of the October 13<sup>th</sup> minutes.*

**2. Matters for Discussion**

**i. Plans for AGM**

The Board discussed logistics for the December 10<sup>th</sup> AGM and how to ensure only members participated in voting. It was agreed that we would use the polling feature in Zoom and that we would ask participants to register in advance with the same name and email they use for their OEA membership. Polls will record the name and the vote in Zoom. If participants are participating by phone, we may need to them to disclose their vote verbally.

**Action**

Communications team to send notification of process for registering for AGM. Will only receive link to meeting if you have registered in advance.

Kathleen to prepare biographies of new Directors, as well as Directors running for re-election (Sarah, Justin, Laura, Terri and Veronica)

Ann to prepare PPT with agenda and outline of meeting highlights for discussion.

**3. Presidents Report**

**i. Update on Committee Plans**

Ann reminded Committee Chairs to provide an update of their activities up to the end of November.

## **ii. EC Eventing Forum 2020**

Ann reported that EC is not hosting its annual Eventing Forum this year (an opportunity for all provincial horse trials associations to discuss issues of mutual interest with the EC Eventing Committee). Instead they plan to host webinars and invited us to submit topics. Discussion ensued about the possibility of convening an informal information exchange meeting with other PHTAs as an alternative. In particular it would be an opportunity to discuss the CAP agreement.

### **Action**

Ann will reach out to organize a PHTA meeting in December or January.

## **iii. OEA Levy**

Ann is continuing to work with EC to clarify the position on non-submission of OEA levies and implications on OEA approval of competition dates. It was agreed that in advance of the 2021 season OEA could circulate a communication to organizers reminding them of their requirement to collect and remit OEA levies for each EC sanctioned competition.

## **iv. Policy Committee**

It was reiterated that we need a committee to do a thorough review of our policies. We need updated and written policies that we can post on our website on a range of topics from leaderboards to levies. Ann noted that Caroline had started an inventory of existing and potential new policies as a baseline. Ultimately this needs to become our updated OEA Operating Plan

### **Action**

Ann, Caroline and Kelly to continue to work through updated policies for review in early 2021

## **4. Treasurers Report**

Roseanne circulated financials to year end in advance of this meeting and will format them for sharing at the AGM. In general it reflects a small drop in memberships, but a significant decline in revenue from levies. Going forward it was suggested that we provide annual financial statements to our membership, but that we don't need to post publicly our monthly statements. We should also ensure these documents are easy to locate on the website.

## **5. Competition Report**

It was reiterated that the 2021 schedule is now set with one more venue trying to find an additional date in October.

## **6. Young Rider/U25 Update**

Veronica noted that plans are being finalized for the new Zara Buren award and confirming the involvement of EC in the plan for the fund to be set up appropriately as a registered charity.

## **7. Adult Amateur Update**

It was noted that there is a change in leadership for this committee and Kathleen was taking over from Terri. Kathleen noted that plans are underway for an AA Clinic as well as an Adult Ammy social hour. The first one was very successful with about 12 attendees. Moving forward this will be happening every first Monday of the month. We also have the sports psychologist session scheduled for later this month which will allow for unlimited attendees and at no cost to members. Terri reported that Margie Gayford was very happy to do show jumping clinics and a number of venues have stepped forward to offer their facilities to host.

## **8. Communications**

Char noted that she is working on obtaining additional content about both our AGM and adult amateur activities to send more blasts. It would be great to get additional content on training grants and testimonials from YRs. We also need to post an acknowledgement for Omega Alpha and a thank you to Woody and Tack2 for their support over the last season.

## **9. Coaching**

Kendal noted that OEA should publicly congratulate our newly certified coaches. It's a great opportunity to promote their new status and particularly if they're seeking new clients.

## **10. Other Issues**

Pat noted that it would be a good idea to see if we can convene a committee or panel of expert advisors in Eventing to connect to OEA as a sounding board or consultants. She noted that we could convene these individuals potentially once or twice a year to get their feedback on direction for the support and OEA priorities for our membership. We will continue to discuss this idea in the new year.

## **11. Next meeting**

The next meeting is the AGM on December 10<sup>th</sup>.

## **12. Meeting Adjournment:**

Motion to adjourn at 9:40 by Veronica, seconded by Roseanne